



KMFRI

Kenya Marine and Fisheries Research Institute

P.O. Box 81651-80100, Mombasa, KENYA

Tel +254 (020) 8021560/1, 0712003853

Mail: director@kmfri.go.ke

[http://:www.kmfri.go.ke](http://www.kmfri.go.ke)

PROCUREMENT PLAN FOR THE YEAR 2023/2024

KENYA MARINE AND FISHERIES RESEARCH INSTITUTE

KMFRI ANNUAL PROCUREMENT PLAN FOR 2023 – 2024 FINANCIAL YEAR

ITEM/SERVICE DESCRIPTION	ESTIMATED COST KES	UNIT OF ISSUE	QUANTITY	TOTAL COST	PROCUREMENT METHOD	RESERVATIONS FOR TARGET GROUP %				MARGIN OF PREFERENCE FOR LOCAL CONTRACT	TIMING			
						YOUTH	WOMEN	PWD	CITIZEN CONTRACTORS		Q1	Q2	Q3	Q4
Gas expenses	100,000	EA	Assorted	100,000	Direct	0	0	0	100	N/A	Blue	Blue	Blue	Blue
Telephone Expenses	2,800,000	LOT	Assorted	2,800,000	OT	0	0	0	100	N/A	Red	Red	Red	Red
Internet Connections	4,600,000	LOT	1	4,600,000	OT	0	0	0	100	N/A	Yellow	Yellow	Yellow	Yellow
Courier and postal services	750,000	LOT	Assorted	750,000	FC through OT/Direct	0	0	0	100	N/A	Green	Green	Green	Green
Domestic Travel	10,000,000	EA	Assorted	10,000,000	FC through OT	0	100	0	0	N/A	Blue	Blue	Blue	Blue
Foreign Travel	2,000,000	EA	Assorted	2,000,000	RFQ	0	100	0	0	N/A	Red	Red	Red	Red
Printing	500,000	LOT	Assorted	500,000	RFQ	35	35	30	0	N/A	Yellow	Yellow	Yellow	Yellow
Newspaper/periodical/magazine	300,000	EA	Assorted	300,000	Direct	0	0		100	N/A	Green	Green	Green	Green

Advertising, awareness, and publicity campaigns	3,000,000	LOT	Assorted		3,000,000	RFQ/Direct	0	0	0	100	N/A							
Exhibitions and open days	2,500,000	EA	Assorted		2,500,000	RFQ	0	50	0	50	N/A							
Corporate Social Responsibility	10,000,000	EA	4		10,000,000	RFQ/OT	50	50	0	0	N/A							
Rent of premises	1,040,000	EA	2		1,040,000	Direct	0	0	0	100	N/A							
Hire of transport	8,500,000	Assorted	1		8,500,000	FC through OT/RFQ	0	0	0	100	N/A							
Training Expenses	12,000,000	LOT	Assorted		12,000,000	RFQ/Direct	0	0	0	100	N/A							
ISO Expenses	12,000,000	LOT	Assorted		12,000,000	Direct/RFQ	0	0	0	100	N/A							
Catering Expenses	7,000,000	LOT	Assorted		7,000,000	Direct from the institute canteen/R FQs	0	80	0	20	N/A							
Conferences, seminars, and workshop	3,200,000	LOT	Assorted		3,200,000	RFQ	0	0	0	100	N/A							
Board Travel Expenses	4,000,000	EA	Assorted		4,000,000	Direct	0	0	0	100	N/A							

Board Related Expenses	7,000,000	EA	Assorted	7,000,000	Direct	0	100	0	0	N/A				
Funeral Expenses	1,200,000	LOT	Assorted	1,200,000	RFQ	0	0	0	100	N/A				
Group Life Insurance	9,947,757	EA	629	9,947,757	OT	0	0	0	100	N/A				
Building Insurance/Fire	3,291,264	EA	Assorted	3,291,264	OT	0	0	0	100	N/A				
Motor vehicle Insurance	4,000,000	EA	30	4,000,000	OT	0	0	0	100	N/A				
Medical Insurance for BOM	2,972,379	EA	8	2,972,379	OT	0	0	0	100	N/A				
Group Personal Accident	1,972,620	EA	629	1,972,620	OT	0	0	0	100	N/A				
Professional Indemnity	985,275	EA	Assorted	985,275	OT	0	0	0	100	N/A				
Comprehensive Medical Insurance Cover for staff	88,000,000	EA	2,500	88,000,000	OT	0	0	0	100	N/A				
Donor Research Expenses	25,000,000	LOT	Assorted	25,000,000	OT/RFQ/ RT/Direct	30	30	10	30	N/A				
Aquaculture Research System - Fish Ponds	4,856,650	LOT	Assorted	4,856,650	OT	0	0	100	0	N/A				




Aquaculture Research System - HDPE Marine Cage System	3,000,000	LOT	Assorted	3,000,000	RFQ	50	50	0	0	N/A									
Seed Research Expenses	8,000,000	LOT	Assorted	8,000,000	QT/RFQ/RT/Direct	50	50	0	0	N/A									
Purchase of Research Vehicles -Nairobi, Turkana, Baringo and Naivasha	29,900,000	EA	4	29,900,000	GOK Frame work contract	0	0	0	100	N/A									
Laboratory materials	2,000,000	LOT	Assorted	2,000,000	RFQ	50	50	0	100	N/A									
Education and Library supplies	100,000	LOT	Assorted	100,000	RFQ	0	0	0	100	N/A									
Drugs, insecticide and sprays	100,000	LOT	Assorted	100,000	RFQ	0	0	0	100	N/A									
Farm Input	100,000	LOT	Assorted	100,000	RFQ	0	0	0	100	N/A									
Uniform and clothing	2,000,000	LOT	Assorted	2,000,000	RFQ	0	50	50	0	N/A									
Purchase of raw materials and packaging bags for fish feeds production	12,000,000	LOT	Assorted	12,000,000	RFQ/OT/FC	50	50	0	0	N/A									
Purchase of Fish feed for KMFRI station ponds	2,000,000	LOT	Assorted	2,000,000	RFQ/OT/FC	50	50	0	0	N/A									
General office supplies	4,000,000	LOT	Assorted	4,000,000	RFQ	40	40	20	0	N/A									

Computer supplies Accessories	4,000,000	LOT	Assorted	4,000,000	RFQ	100	0	0	0	0											
Sanitary and cleaning Materials	1,800,000	LOT	Assorted	1,800,000	Frame work through OT	0	100	0	0	0											
Fuel and lubricants	7,000,000	LOT	Assorted	7,000,000	Direct	0	0	0	100												
Other Fuel - Wood/charcoal	100,000	LOT	Assorted	100,000	RFQ	0	0	100	0												
Outsourced Guards	13,000,000	LOT	Assorted	13,000,000	OT	0	0	0	100												
Outsourced cleaning services	8,500,000	LOT	Assorted	8,500,000	OT	0	100	0	0												
Legal services	7,000,000	LOT	Assorted	7,000,000	Direct	0	0	0	100												
Contracted professional and technical services	200,000	LOT	Assorted	200,000	Direct	0	0	0	100												
First Aid Kits	50,000	EA	LOT	50,000	RFQ	0	0	100	0												
Business Wing Expenses	3,000,000	LOT	Assorted	3,000,000	RFQ	50	50	0	0												

Maintenance of motor vehicle	6,500,000	EA	Assorted	6,500,000	Direct	0	0	0	100	N/A			
Maintenance of Research Vessels	3,000,000	LOT	Assorted	3,000,000	Direct	30	30	0	40	N/A			
Maintenance of plants and Equipment's (extruder machine and other repairs)	6,000,000	LOT	Assorted	6,000,000	Direct/RFQ	0	0	0	100	N/A			
Maintenance of Office furniture	70,000	LOT	Assorted	70,000	Direct	100	0	0	0	N/A			
Maintenance of computers - CCTV, Antivirus, car track and other software subscriptions	2,500,000	LOT	Assorted	2,500,000	RFQ/OT	50	50	0	0	N/A			
Mombasa Centre Repairs (Dolphin Hall windows, MOSC 4 th floor water proofing and tiling, and Solar plant maintenance	8,000,000	EA	LOT	8,000,000	OT/RFQ	100	0	0	0	N/A			
Sagana, Kegati, Sangoro Repairs and Maintenance	6,000,000	EA	LOT	6,000,000	OT	50	50	0	0	N/A			
Kisumu laboratory extension of staircase	2,000,000	EA	LOT	2,000,000	OT	100	0	0	0	N/A			
Naivasha Station repairs	4,000,000	EA	LOT	4,000,000	OT	100	0	0	0	N/A			
Maintenance of water supply and boreholes	500,000	LOT	Assorted	500,000	Direct	0	0	0	100	N/A			
Maintenance of office equipment's	200,000	LOT	Assorted	200,000	Direct/RFQ	0	0	0	100	N/A			
Purchase of furniture and fittings	2,000,000	LOT	Assorted	2,000,000	OT/RFQ	0	100	0	0	N/A			

Purchase of ACS	1,500,000	LOT	Assorted	1,500,000	RFQ	100	0	0	0	0	N/A			
Purchase of computers, ICT equipment and Biometric	6,000,000	LOT	Assorted	6,000,000	OT	50	50	0	0	0	N/A			
Purchase of Computers software (Science data management Modules, Audit software, ERP license)	8,000,000	LOT	Assorted	8,000,000	OT	0	0	0	0	100	N/A			
Purchase of laboratory Equipment Kisumu	6,000,000	LOT	Assorted	6,000,000	OT	50	50	0	0	0	N/A			
Rv Maifiti Research Supplies	13,000,000	LOT	Assorted	13,000,000	OT/RFQ/ Low value/ FC/ Direct	25	25	10	40	40	N/A			
Rv Maifiti Dry Docking and General Maintenance	40,000,000	LOT	Assorted	40,000,000	Direct	0	0	0	100	100	N/A			
Rv Maifiti insurance Expenses	10,500,000	EA	1	10,500,000	OT	0	0	0	100	100	N/A			
Rv Maifiti training Expenses	2,000,000	EA	1	2,000,000	Direct/RFQ	0	0	0	100	100	N/A			
Rv Maifiti Expenses for publicity and open days	3,000,000	LOT	Assorted	3,000,000	RFQ/OT	50	50	0	0	0	N/A			
	4,270,272	LOT	Assorted	4,270,272	RFQ/OT	20	20	20	40	40	N/A			

RV Mtafiti Blue economy activities and related meetings																	
RV Mtafiti lab water systems maintenance and consumables (Repair of Reverse osmosis plant)	3,000,000	LOT	Assorted	3,000,000	OT/RFQ	0	0	0	0	100	N/A						
KMFRI Mutonga Phase two of Laboratory	12,000,000	EA	LOT	12,000,000	OT	100	0	0	0	0	N/A						
KMFRI Mutonga Station Civil works	7,000,000	EA	LOT	7,000,000	OT	100	0	0	0	0	N/A						
Construction of KMFRI Baringo Laboratory block and civil works	14,000,000	EA	LOT	14,000,000	OT	100	0	0	0	0	N/A						
Construction of Mombasa Centre Housing protection for Solar Inverters	2,000,000	EA	LOT	2,000,000	RFQ	0	100	0	0	0	N/A						
Baringo fencing of new Land and gate house	5,500,000	EA	LOT	5,500,000	OT	0	100	0	0	0	N/A						
TOTAL				537,906,217													

Name	Designation	Signature	Date
Mr. Isack Owiti Kojo Ombwayo – MCIPS/MKISM	Chief Supply Chain Management Officer		15 th August 2023
Prof. James Njiru	CEO		15 th August 2023
Hon John Safari Mumba	Board Chairman		29 th August 2023

